

DHD: 0371124

04 November 2024

Dear

Thank you for your request for information under the Freedom of Information (Scotland) Act (2002).

I now respond to your request as follows:

1. **Where do you advertise tenders for employee feedback, employee engagement and staff survey solutions?**
The College advertises all tenders on Public Contracts Scotland (PCS) ([Home - Public Contracts Scotland](#)).
2. **Are they open to all providers, or only those on a specific framework?**
This will depend on the nature of the requirement and the value threshold. The College will always use frameworks where they are relevant to the requirements. In the instances where there are no frameworks available, regulated tenders are published on PCS and open to all providers. For lower value, the College carries out Quick Quotes via PCS and three providers are invited to bid.
3. **If one or more framework agreements are used, which one(s)?**
Since 2022, there has not been a requirement for employee feedback, engagement and staff survey solutions, however, the frameworks that the College use are those promoted by Advanced Procurement for Universities and Colleges (APUC) and frameworks open to the public sector (HE/FE sector) institutions in Scotland. The APUC framework PFB1046 AP Staff Engagement Surveys would be considered in the first instance should a requirement arise.
4. **When did you last sign a contract with an external provider for staff surveys?**
2022. The College completed a Single Source Justification to engage the services of The Wellbeing Project to complete a Workplace Resilience and Wellbeing survey.
5. **What period does it cover and when does it expire?**
Expired 2023 (12-month contract).
6. **Who was awarded the contract?**
The Wellbeing Project.
7. **When do you expect to go out to tender again?**

N/A. No immediate requirement.

I trust the above response meets your request for information in full.

Should you be unhappy with the College's response you may seek a review, by writing to Derek Smeall, Principal. Your grounds for seeking a review should be included in your request.

I also wish to advise you that the Scottish Information Commissioner has launched an online appeals service via their website – the link is as follows:

www.foi.scot/appeal

Other contact information for the Scottish Information Commissioner is listed below:

Tel: 01334 464610

Email: enquiries@foi.scot

Thank you for your interest in the College.

Yours sincerely

Donald Higgins – Durnan
Corporate Support and Administration Manager

